

## Authorization for the Release of Medical Records

**Where are the records coming from?**

Facility/Doctor's Name: \_\_\_\_\_

Phone#: \_\_\_\_\_ Fax#: \_\_\_\_\_

**Tell us about the patient.**

Name: \_\_\_\_\_ DOB: \_\_\_\_\_ SSN: XXX-XX-\_\_\_\_\_  
 Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
 Phone#: \_\_\_\_\_

**Where are we sending the records?**

Name: The Family Health Centers, PA  
 Provider Name: \_\_\_\_\_  
 Address: 2161 Hendersonville Road  
 City: Arden State: NC Zip: 28704  
 Phone#: 828-258-8681 Fax#: 828-253-4830

**What would you like released?**

All Records       Office/Clinic Notes       Operative Reports  
 Lab/Pathology Results       Radiology Reports       Immunization Records  
 Dates \_\_\_\_\_ to \_\_\_\_\_  
 Other \_\_\_\_\_

If you do not want certain portions of your medical records released, please check the categories listed below you would like **excluded**.

Substance Abuse, if any       AIDS/HIV/STDs, if any       Psychological/Psychiatric conditions, if any

**Purpose of Disclosure: Why are we sending the records?**

Continuation of Care       Transfer to New Physician       Other: \_\_\_\_\_

**Delivery Method: How would you like the records sent?**

Fax to: 828-253-4830       Postage (additional fee applies)

Please note that faxing and mailing is not a secure form of communication and may therefore be at risk of being accessible by unauthorized individuals.  
 By signing below, you are acknowledging that you have been made aware of these risks.

**Patient's Signature**

I hereby authorize the release of information to the person(s) or organization listed above, all medical records requested, including any specially protected records such as those relating to psychological or psychiatric impairments, drug abuse, alcoholism, sickle cell anemia or HIV infection, *unless otherwise noted*. This authorization is valid for 12 months from the date of signature. I understand that I may cancel this request with written notification but that it will not affect any information released prior to notification cancellation. I understand that the information used or disclosed may be subject to re-disclosure by the recipient on this request and will no longer be protected by federal regulations. I understand I can refuse to sign this authorization and my healthcare provider may not condition treatment on my signing this authorization.

Patient's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
 Relationship to patient: \_\_\_\_\_